



*Report to the
Auburn City Council*

Action Item

Agenda Item No. **6**

[Signature]
City Manager's Approval

To: Mayor and City Council Members
From: Mark D'Ambrogio, Fire Chief
Date: February 22, 2010
Subject: Assistance for Firefighter's Grant Acceptance and Request For Proposal

The Issue

Shall the Council accept the Assistance for Firefighter's Grant (AFG) and direct staff to develop a Request For Proposal (RFP) to purchase firefighting equipment as approved through the Assistance for Firefighter's Grant process?

Conclusion and Recommendation

Staff recommends the Council, by resolution, accept the Assistance for Firefighter's Grant (AFG) and direct staff to develop a Request For Proposal (RFP) to purchase firefighting equipment as approved through the Assistance for Firefighter's Grant process.

Background

In May of 2009 the fire department submitted a grant proposal for fire equipment to the Assistance for Firefighter's Grant (AFG) administered by the Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA). The AFG is an annual opportunity for fire services throughout the nation to submit competitive proposals for needed resources in an effort to best meet the missions of that agency. Auburn City Fire department has submitted annually for funding in several different areas. These include: equipment, vehicles, staffing, and prevention/education resources. The department was successful in 2003 of obtaining funding for

the Fire Safety Trailer; an integral part of the departments public education program. Since this date no other proposals have been funded.

The funding is specific for fire equipment; Self Contained Breathing Apparatus (SCBA) and a mobile cascade system (equipment used to refill air breathing bottles at the scene of an incident). The SCBA can be considered one of the most important pieces of personal protective equipment a firefighter utilizes in any type of incident where the environment is Immediately Dangerous to Life and Health (IDLH). SCBA used currently by the department are becoming outdated and very soon will no longer meet standards and requirements for such use. The timeliness of this grant has afforded the City of Auburn to obtain the most up-to-date safety equipment for personnel performing fire department duties.

The original proposal identified a total cost of \$256,930.00. After initial review of the application, DHS/FEMA contacted the fire department and inquired if there was an interest in receiving a "modified" award. This modified award is a total amount of \$191,830.00. This award is based on a 5% "applicant" share. Meaning, the federal grant will provide \$182,239.00 and the City of Auburn is to provide \$9,591.00 towards the purchase of this equipment.

The amount of this award is adequate to make a substantial difference in replacement of like equipment within the department. The purchase of the SCBA's and cascade unit will eliminate the costly repair and replacement needs over the next few years.

The "matching" amount of \$9,591.00 is available in the fire department Equipment Fund 63. This fund is specific to the collection of reimbursement for equipment and vehicle use and used specifically for repair and replacement of such equipment. This fund can currently support this event.

In order to purchase such equipment, a competitive process must be used to procure the equipment. It is recommended the Request For Proposal (RFP) be utilized for this procurement. The Fire Chief will work directly with the Administrative Services Director in ensuring this process follows purchasing guidelines as desired by the City.

Two key fire department personnel need to be recognized for their efforts in developing this grant proposal. They are; Station Officer John Rogers, and Firefighter/Engineer Robert Zaucha. Together they understood the need for this equipment, gathered all information needed, and spent countless hours assembling the proposal for submittal. The fire department is extremely fortunate to have individuals such as these two with the ability and desire to pursue an endeavor such as the AFG.

Alternatives Available to Council; Implications of Alternatives

1. Accept the grant and direct staff to initiate the RFP process;
2. Take no action.

By not accepting the grant, a letter will be sent to DHS/FEMA declining funds to purchase fire equipment.

Fiscal Impact

The “matching” portion for the grant can be supported through Fund 63. The use of these funds will not impact fire department operations. No other source of funding has been identified at this time.

Attachments

Letter of Award

Obligating Document for Award/Amendment



Mark D' Ambrogi
Fire Chief

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mr. Mark D'Ambrogio
Auburn Volunteer Fire Department
1225 Lincoln Way
Auburn, California 95603-5004

Re: Grant No.EMW-2009-FO-07627

Dear Mr. D'Ambrogio:

On behalf of the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2009 Assistance to Firefighters Grant has been approved. FEMA's Grant Programs Directorate (GPD), in consultation with the U.S. Fire Administration (USFA), carries out the Federal responsibilities of administering your grant. The approved project costs total to \$191,830.00. The Federal share is 95 percent or \$182,239.00 of the approved amount and your share of the costs is 5 percent or \$9,591.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the grant and Grant Agreement Articles when you request and receive any of the Federal grant funds awarded to you.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval from FEMA.

If your SF 1199A has been reviewed and approved, you will be able to request payments online. Remember, you should request funds when you have an immediate cash need.

If you have any questions or concerns regarding the awards process or how to request your grant funds, please call the helpdesk at 1-866-274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy W. Manning".

Timothy W. Manning
Deputy Administrator for National Preparedness and Protection

**FEDERAL EMERGENCY MANAGEMENT AGENCY
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1a. AGREEMENT NO. EMW-2009-FO-07627	2. AMENDMENT NO. 0	3. RECIPIENT NO. 94-6000295	4. TYPE OF ACTION AWARD	5. CONTROL NO. W468977N
6. RECIPIENT NAME AND ADDRESS Auburn Volunteer Fire Department 1225 Lincoln Way Auburn California, 95603-5004	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 POC: Bertram Mckeithen Jr	8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472		
9. NAME OF RECIPIENT PROJECT OFFICER Mark D'Ambrogi	PHONE NO. 5308234211X172	10. NAME OF PROJECT COORDINATOR Tom Harrington	PHONE NO. 1-866-274-0960	
11. EFFECTIVE DATE OF THIS ACTION 22-JAN-10	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:22-JAN-10 To:21-JAN-11	

Budget Period
From:01-OCT-09 To:30-SEP-10

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMMULATIVE NON-FEDERAL COMMITMENT
AFG	97.044	2010-M9-3120GF-25000000-4101-D	\$0.00	\$182,239.00	\$182,239.00	\$9,591.00
TOTALS			\$0.00	\$182,239.00	\$182,239.00	\$9,591.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
N/A

16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Assistance to Firefighters Grant recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)
N/A

DATE
N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)
Bertram Mckeithen Jr

DATE
15-JAN-10

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RESOLUTION NO. 10-
RESOLUTION ACCEPTING THE ASSISTANCE FOR FIREFIGHTERS GRANT:
GRANT NUMBER EMW-2009-FO-07627

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby accept the Assistance for Firefighters Grant number EMW-2009-FO-07627 in the amount of \$191,830.00; an amount of \$182,239.00 from Federal funding and an amount of \$9,591.00 from City of Auburn Fund 63, towards the purchase of firefighting equipment.

Staff is directed to initiate the Request For Proposal (RFP) process to execute this grant funding award in accordance with the grant guidelines.

DATED: February 22, 2010

Bridget Powers, Mayor

ATTEST:

Joseph G. R. Labrie, City Clerk

I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Auburn held on the 22nd day of February 2010 by the following vote on roll call:

Ayes:
Noes:
Absent:

Joseph G. R. Labrie, City Clerk